

Please note, residents can share comments **in-person**, virtually via Zoom using the “Raise Hand” option, via email or U.S. mail. Written comments will **not** be read aloud at the meetings. All speakers will be allowed three minutes. Instructions on listening through your phone or computer to the teleconference available at [webstergrovesmo.gov/teleconference](http://webstergrovesmo.gov/teleconference).

**[Please note, due to the ongoing pandemic, masks are recommended.]**

**CITY OF WEBSTER GROVES  
COUNCIL WORK SESSION AGENDA  
DATE: TUESDAY – JULY 5, 2022**

**6:30 P.M.**

**LOCATION – CITY HALL**

**IN-PERSON**

**AND VIA TELECONFERENCE**

**#4 E. LOCKWOOD AVENUE**

1. REVIEW REGULAR AGENDA
2. MAYOR/COUNCIL/CITY MANAGER ISSUES/MEETING UPDATES
3. TOPICS:
  - Charter Review Advisory Board Application Process
  - Strategic Planning Process
4. APPOINTMENTS TO BOARDS & COMMISSIONS
5. EXECUTIVE (CLOSED SESSION)  
RE:
  1. ATTORNEY-CLIENT PRIVILEGED COMMUNICATIONS  
[MO. STATUTE 610.021 (1)]
  2. REAL ESTATE [MO. STATUTE 610.021 (2)]
  3. PERSONNEL [MO. STATUTE 610.021 (3)]
  4. NEGOTIATED CONTRACT [MO. STATUTE 610.021 (12)]
6. ADJOURNMENT

CITY OF WEBSTER GROVES  
CITY COUNCIL MEETING  
DATE: TUESDAY – JULY 5, 2022

**7:30 P.M.**

**LOCATION–CITY HALL-#4 E. LOCKWOOD  
IN-PERSON  
AND VIA TELECONFERENCE**

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**[Please note, due to the ongoing pandemic, masks are recommended.]**

Welcome to the regular meeting of the City Council. We welcome questions, ideas and comments from persons in attendance. Members of the audience may, however, comment only when recognized by the Mayor or Mayor ProTem if the Mayor is absent. We ask that comments be limited to **three minutes** in order to complete the agenda within a reasonable time. Comments concerning items not on the agenda should be made during the Remarks of Visitors section of the agenda, near the beginning of the meeting.

**I. ROLL CALL**

**II. REMARKS OF VISITORS**

**III. NEW BUSINESS - MAYOR, COUNCILMEMBERS, CITY ATTORNEY, CITY  
MANAGER**

**IV. APPROVAL OF CONSENT AGENDA**

**1. Approval of Minutes – June 21, 2022**

**V. APPOINTMENTS TO BOARDS AND COMMISSIONS**

**VI. EXECUTIVE (CLOSED SESSION)**

**RE: 1. ATTORNEY-CLIENT PRIVILEGED COMMUNICATIONS**

**[MO. STATUTE 610.021 (1)]**

**2. REAL ESTATE [MO. STATUTE 610.021 (2)]**

**3. PERSONNEL [MO. STATUTE 610.021 (3)]**

**4. NEGOTIATED CONTRACT [MO. STATUTE 610.021 (12)]**

**VII. ADJOURNMENT**

*Individuals who require an accommodation (sign language, interpreter, listening devices, etc.) to participate in the meeting should contact the City Clerk at 314-963-*

**5318 (fax number 314-963-7561) or Relay Missouri at 1-800-735-2966 (TDD) at least two working days prior to the meeting.**

**NEXT REGULAR MEETING DATE: TUESDAY-JULY 19, 2022**  
**[NOTE: AUGUST 16, 2022 COUNCIL MEETING IS CANCELED]**

**CITY OF WEBSTER GROVES**  
**June 21, 2022**

The City Council met this date in a regular session, in the City Council Chambers, which was available to the public in person, and via teleconference, at 7:36 p.m.

Present at Roll Call:

Mayor Laura Arnold  
Councilmember Pam Bliss  
Councilmember David Franklin  
Councilmember Emerson Smith  
Councilmember Karen D. Alexander  
Councilmember Sarah Richardson  
Councilmember Emily Hixson Shepherd

A quorum was present.

Also present:

Dr. Marie Peoples, City Manager  
Mr. Neil Bruntrager, City Attorney  
Ms. Katie Nakazono, City Clerk

**PRESENTATION**

**Annual Library Budget Report – Fiscal Year 2023**

Mayor Arnold opened the public hearing, and Tom Cooper, Library Director, reviewed budget highlights [**Exhibit A**]. He stated that they and the consortium were able to receive some grants to offsets some costs. We will finish this fiscal year with a slight reserve and our reserve is still strong. We are returning to pre-pandemic circulation numbers, and more people are attending activities. He stated that the library board recently adopted the Library’s Bill of Rights.

Councilmember Franklin asked about staffing. Mr. Cooper stated that in the past few years he’s been trying to move salaries up. I keep trying to get closer to the possibility of a \$15 minimum wage.

Mr. Cooper stated that this is the last time he will address the Council. He is planning to retire in March 2023.

**REMARKS OF VISITORS**

Dave Buck, 124 S. Elm, stated that he hopes the Council will continue to work on a Strategic Plan. [**See Exhibit B**]

Riley Withers commented on budget issues and the appropriation of funding. Mayor Arnold stated that she would like to meet with him to discuss.

June 21, 2022

**NEW BUSINESS – MAYOR, COUNCILMEMBERS, CITY ATTORNEY, CITY MANAGER**

No New Business.

**UNFINISHED BUSINESS**

**BILL #9186 – THIRD READING**

On motion of Councilmember Hixson Shepherd, seconded by Councilmember Bliss, **BILL #9186: AN ORDINANCE AMENDING CHAPTER 53, THE ZONING CODE, BY PERMITTING THE TRACT OF LAND LOCATED AT 15, 23, 131, AND 133 EUCLID AVENUE, WITH CURRENT ZONING OF “A4” SEVENTY FIVE HUNDRED SQUARE FOOT RESIDENCE DISTRICT TO BE DEVELOPED UNDER A PLANNED ENVIRONMENTAL UNIT PROCEDURE FOR THE PURPOSE OF CONSTRUCTION OF SIX SINGLE FAMILY DWELLING UNITS AND APPROVING A PRELIMINARY DEVELOPMENT PLAN ON AN APPROXIMATELY 1.09 ACRE TRACT OF LAND AND MATTERS RELATED THERETO**, having been introduced and read twice on June 7, 2022, was taken up, its title read a third time, and placed upon its passage to become Ordinance #9186.

Councilmember Bliss stated that she wanted to commend the developer, community, and staff who have participated in the process.

Mayor Arnold called for the vote on Bill #9186.

MEMBERS VOTING:

AYES: BLISS, FRANKLIN, SMITH, ALEXANDER, RICHARDSON, HIXSON SHEPHERD, ARNOLD

NOES: NONE

Mayor Arnold stated that Bill #9186 was approved.

**BILL #9187– THIRD READING**

On motion of Councilmember Alexander, seconded by Councilmember Bliss, **BILL #9187 ENTITLED: AN ORDINANCE DEFINING THE PAY GRADES OF THE CLASSIFIED AND UNCLASSIFIED SERVICE OF THE CITY OF WEBSTER GROVES, FIXING THE COMPENSATION FOR EMPLOYEES IN SAID CLASSIFICATIONS, AND REPEALING ORDINANCE #9151, #9152, AND #9174**, having been introduced and read twice on June 7, 2022, was taken up, its title read a third time, and placed upon its passage to become Ordinance #9187.

Mayor Arnold called for the vote on Bill #9187

MEMBERS VOTING:

AYES: FRANKLIN, SMITH, ALEXANDER, RICHARDSON, HIXSON SHEPHERD, ARNOLD, BLISS

NOES: NONE

Mayor Arnold stated that Bill #9187 was approved.

June 21, 2022

**NEW BUSINESS**

**RESOLUTION #2022-20**

**ADOPTION OF THE BUDGET FOR FISCAL YEAR 2023**

A motion was made by Councilmember Franklin, seconded by Councilmember Richardson, to adopt **RESOLUTION #2022-20 – ADOPTION OF THE BUDGET FOR FISCAL YEAR 2023.**

Mayor Arnold thanked staff and her fellow Councilmembers for their hard work on the budget.

MEMBERS VOTING:

AYES: SMITH, ALEXANDER, RICHARDSON, HIXSON SHEPHERD, ARNOLD, BLISS, FRANKLIN

NOES: NONE

Mayor Arnold stated that Resolution #2022-20 was approved.

Prior to approving the Consent Agenda, Councilmember Smith asked to remove Resolution #2022-22 from the Consent Agenda.

**RESOLUTION #2022-22**

**DECLARING A DEFICIT REDUCTION PLAN FOR THE CITY OF WEBSTER GROVES**

A motion was made by Councilmember Smith, seconded by Councilmember Richardson, to adopt **RESOLUTION #2022-22 - DECLARING A DEFICIT REDUCTION POLICY FOR THE CITY OF WEBSTER GROVES.**

MEMBERS VOTING:

AYES: ALEXANDER, RICHARDSON, HIXSON SHEPHERD, ARNOLD, BLISS, FRANKLIN, SMITH

NOES: NONE

Mayor Arnold stated that Resolution #2022-22 was approved.

Councilmember Franklin asked about the truck in production on Resolution #2022-21. Are we building a new truck? Mr. Peterson stated that we are not building a custom truck and we are not incurring custom fees.

Councilmember Franklin asked about the timing. Are we not getting this until 2023? I thought it was an emergency. Assistant Chief Bainter stated that that is the quickest we can get. They did a lot of research. We may still incur maintenance costs on the current truck.

**CONSENT AGENDA**

A motion was made by Councilmember Bliss seconded by Councilmember Richardson, to approve the Consent Agenda.

Mayor Arnold called for the vote on the Consent Agenda.

MEMBERS VOTING:

AYES: RICHARDSON, HIXSON SHEPHERD, ARNOLD, BLISS, FRANKLIN, SMITH, ALEXANDER

NOES: NONE

June 21, 2022

Mayor Arnold stated that the Consent Agenda was approved.

The following Consent Agenda was approved:

- **Approval of Minutes** – June 7, 2022
- **Resolution #2022-23** – Ordering the Closure of the Public Safety Sales Tax Fund and Deposit of Public Sales Tax Receipts in the General Fund
- **Resolution #2022-24** – Authorizing the City Manager to Enter into a Contract for the Installation of an Access Control System at City Hall
- **Resolution #2022-25** – Authorizing the City Manager to Purchase a New Playground Piece and Shelter for Ivory Crockett Park
- **Resolution #2022-26** – Authorizing the City Manager to Purchase a Replacement Playground Equipment for Deer Creek Park
- **Resolution #2022-27** – Authorizing the City Manager to Purchase a Replacement Playground for Blackburn Park
- **Resolution #2022-28** – Authorizing the City Manager to Negotiate a Contract for Professional Services for the Master Planning of the Aquatic Center Renovation
- **Resolution #2022-29** – Authorizing the City Manager to Purchase a Hot Water Storage Tank for the Ice Rink
- **Resolution #2022-30** – Authorizing the City Manager to Enter into the Renewal Agreement for Microsoft Office365 Licensure
- **Liquor License Renewals** – Renewal of the 2022-2023 Liquor Licenses
- **Resolution #2022-21** – Authorizing the City Manager to Enter into a Contract for Purchase of a Ladder Truck for the Webster Groves Fire Department
- **Resolution #2022-31** – Authorizing the City Manager to Enter into the Renewal Agreement for MAGNET Software Licenses

#### **APPOINTMENTS TO BOARDS AND COMMISSIONS**

- Andrew Clapper was appointed to the Parks and Recreation Commission.
- Dan Meehan was appointed to the Parks and Recreation Commission.
- Angelo Austin was appointed to the Library Board.
- David Smith was appointed to the Old Webster Special Taxing District.
- Frances Barbieri was reappointed to the Personnel Board.
- Heidi Butts Wiegand was reappointed to the Crossroads Special Taxing District.
- Joshua Tonnie was reappointed to the Crossroads Special Taxing District.

Councilmember Smith asked for an updated listing of vacancies on Boards and Commissions.

#### **EXECUTIVE (CLOSED) SESSION**

Councilmember Bliss made a motion, which was seconded by Councilmember Smith, to go into Executive Closed Session per Attorney-Client Privileged Communications [MO Statute 610.021(1)] and Personnel [MO Statute 610.021 (3)].

Mayor Arnold called for the vote to go into Executive (Closed) Session.

MEMBERS VOTING:

AYES: ARNOLD, BLISS, FRANKLIN, SMITH, ALEXANDER, RICHARDSON, HIXSON  
SHEPHERD

June 21, 2022

NOES: NONE

Mayor Arnold stated that they would go into Executive (Closed) Session.

**ADJOURNMENT**

There being no further business to come before the City Council, the meeting was adjourned at 8:58 p.m. on motion of the Mayor, duly seconded.

**PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_ 2022.**

\_\_\_\_\_  
**Mayor**

\_\_\_\_\_  
**City Clerk**



**WEBSTER GROVES PUBLIC LIBRARY  
2022-2023 OPERATING BUDGET  
EXPENDITURES**

<b>BUDGET ITEM</b>	<b>2022-2023 PROPOSED</b>	<b>2021-2022 BUDGETED</b>	<b>2021-2022 EST. FINAL EXP.</b>
PAYROLL - SALARIED	483,312.95	477,612.50	469,234.55
PAYROLL - HOURLY	120,000.00	134,000.00	110,688.62
<b>TOTAL PAYROLL</b>	<b>603,312.95</b>	<b>611,612.50</b>	<b>579,923.17</b>
FICA/MEDICARE	46,536	45,950.00	43,701.88
HEALTH INSURANCE	84,000	80,000.00	83,859.06
PENSION	28,000	28,000.00	28,056.39
GRP LIFE/DISABILITY INS	2,500.00	2,500.00	2,499.62
UNEMPLOYMENT INS.			
WORKER'S COMPENSATION	<u>3,000.00</u>	<u>3,000.00</u>	2,015.00
<b>TOTAL HUMAN RESOURCES</b>	<b>767,348.95</b>	<b>771,062.50</b>	<b>738,040.12</b>
BOOKS - ADULT	85,000.00	85,000.00	79,969.96
BOOKS- JUVENILE & YA	16,000.00	15,000.00	15,486.76
REFERENCE MATERIALS	12,000.00	11,000.00	11,298.24
SERIALS	12,000.00	8,000.00	12,000.00
AUDIO - ADULT	28,000.00	35,000.00	25,211.79
AUDIO - JUVENILE & YA	1,000.00	1,000.00	809.48
VIDEO - ADULT	6,000.00	6,000.00	6,020.84
VIDEO - JUVENILE & YA	1,000.00	1,000.00	200.00
BINDERY	100.00	100	100.00
<b>TOTAL MATERIALS</b>	<b>161,100.00</b>	<b>162,100.00</b>	<b>151,097.07</b>
INTERLIBRARY LOAN	6,700.00	6,500	6,545.98
PHOTOCOPIER	<u>5,000.00</u>	<u>4,000</u>	4,753.58
<b>TOTAL SPECIAL SERVICES</b>	<b>11,700.00</b>	<b>10,500.00</b>	<b>11,299.56</b>

CONTINUED  
WEBSTER GROVES PUBLIC LIBRARY

**2022-2023 BUDGET  
EXPENDITURES - PAGE 2**

<b>BUDGET ITEM</b>	<b>2022-2023 PROPOSED</b>	<b>2021-2022 BUDGETED</b>	<b>2021-2022 EST. FINAL</b>
GAS	4,500.00	7,000.00	2,475.00
ELECTRICITY	25,000.00	25,000.00	21,457.00
WATER	4,200.00	4,000.00	4,169.14
SEWER	3,100.00	3,000.00	3,003.20
TELEPHONE	9,200.00	9,000.00	9,163.18
<b>TOTAL UTILITIES</b>	<b>46,000.00</b>	<b>48,000.00</b>	<b>40,267.52</b>
BUILDING SUPPLIES	2,500.00	2,500.00	2,249.64
CLERICAL SUPPLIES	14,500.00	14,000.00	14,343.60
POSTAGE	4,400.00	4,000.00	4,295.66
BUILDING & GROUNDS	55,000.00	53,000.00	109,797.05
<b>TOTAL OPERATIONS</b>	<b>76,400.00</b>	<b>73,500.00</b>	<b>130,685.95</b>
AUTOMATION	52,000.00	52,000.00	42,312.93
SECURITY	1,400.00	1,200.00	1,227.90
EQUIPMENT	2,000.00	2,000.00	12,640.80
<b>TOTAL TECHNOLOGY</b>	<b>55,400.00</b>	<b>55,200.00</b>	<b>56,181.63</b>
PROFESSIONAL SERVICES	25,000.00	32,000.00	23,262.12
INSURANCE	18,000.00	16,000.00	17,091.67
CONFERENCE/MEETINGS	1,000.00	1,000.00	962.10
DUES	1,000.00	1,000.00	918.00
CONTINGENCIES			-
SPECIAL EVENTS-ADULT	2,000.00	2,000.00	1,318.22
SPECIAL EVENTS-JUVENILE/YA	12,000.00	12,000.00	11,984.97
<b>TOTAL MISCELLANEOUS</b>	<b>59,000.00</b>	<b>64,000.00</b>	<b>55,537.08</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,176,948.95</b>	<b>\$ 1,184,362.50</b>	<b>\$ 1,183,108.93</b>

**WEBSTER GROVES PUBLIC LIBRARY  
2022-2023 BUDGET**

## REVENUES

INCOME SOURCE	2022-2023 PROPOSED	2021-2022 BUDGETED	2021-2022 EST. FINAL
<b>OPERATIONS</b>			
TAXES	1,101,506.00	1,135,100.00	1,101,506.13
COUNTER RECEIPTS	20,000.00	10,000.00	18,243.48
STATE AID (Includes A & E Grant)	23,000.00	19,000.00	23,257.06
COPIES	4,000.00	3,000.00	2,899.11
PASSPORTS	30,000.00	<u>15,000.00</u>	<u>26,400.00</u>
<b>TOTAL FOR OPERATIONS</b>	<b>1,178,506.00</b>	<b>1,182,100.00</b>	<b>1,172,305.78</b>
<b>BOND ISSUE/DEBT SERVICE</b>			
TAXES (PP & RE)	<u>450,000.00</u>	<u>450,000.00</u>	<u>450,000.00</u>
<b>TOTAL REVENUES</b>	<b>\$ 1,628,506.00</b>	<b>\$ 1,632,100.00</b>	<b>\$ 1,622,305.78</b>

**From:** [Dave Buck](#)  
**To:** [Laura W. Arnold](#); [Pam Bliss](#); [Alexander, Karen](#); [Richardson, Sarah](#); [Emily Hixson Shepherd](#); [Emerson Smith](#); [David Franklin](#); [Peoples, Marie](#); [Peterson, Eric](#); [njbatty@aol.com](#); [Perry, Mara](#); [Starkey, Jenny](#); [Nakazono, Katie](#); [Conrad, Jennifer](#); [Davis, Scott](#); [Rehg, Todd](#); [Curtis, Dale](#); [Ellis, Brett](#)  
**Cc:** [Gerry Welch](#); [Kathy Hart](#); [Karen Beck](#); [preservewebster@gmail.com](#); [Toni Hunt](#); [Sebastian Bellomo](#); [Farrell Carfield](#); [Elyssa Sullivan](#); [Sarah Riss](#); [Clark Hotaling](#); [RONALD ZAGER](#); [Warner Properties](#); [John Barr](#); [Mark Hinkle](#); [Rebecca Now](#); [bkmacahoon@charter.net](#); [Jamie Hasemeier](#); [Jeff Smith](#); [Ron Clipp](#); [Jaime Mowers](#); [newsroom@timesnewspapers.com](#); [Alexandria Darmody](#)  
**Subject:** Dave Buck's "Remarks for the Good of the Community", City Council Mtg, 6/21/22  
**Date:** Wednesday, June 22, 2022 8:54:04 AM

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**Caution:** This is an External Message - Please be cautious when opening links or attachments

**TWO** quick things.....

**FIRST**, I personally think the development of a serious, comprehensive strategic plan for the city should be the first priority of City Council & Staff as you move into Fiscal 2023. The other initiatives you listed during tonight's work session can be prioritized, appropriate resources assigned and their development guided by the strategic plan.

In the 20-years I have lived in Webster, every City Council has given lip service to developing a strategic plan but, in my opinion, it has never fully materialized. Although "Council Goals" dating back to 2018 are still on the city's web site today, this falls way short of being a full-blown strategic plan.

In my opinion, and not to hold up Kirkwood as a gold standard or role model, but their strategic plan is an important point of reference and is very comprehensive and extremely well-thought out.

Finally, a strategic plan is a major city document and sufficient time needs to be devoted to think through its development. Such a plan doesn't exist today and you will be creating it from scratch. It is not something you can knock out in a couple of hours.

**SECOND**, I am blessed with 6 kids and 8 grandkids. As such, one of my favorite documents is "101 Ways to Praise a Child", such as "You are AWESOME!", or "You are the CHAMPION OF THE WORLD!"

Such praise is very important to kids, especially in boosting their self-esteem. Which begs the question, why don't we pause and praise adults more often?

In that regard, in a few moments, you will be adopting the Fiscal 2023 budget. Needless to say, this has been perhaps the most challenging and difficult budget cycles in recent memory, requiring deep, open and honest conversations, much introspection and making some very hard decisions.

Importantly, this is an ALL-city operational budget and everyone pulled together and contributed to the whole and made the needed sacrifices for the good of the city.

As such, I am but one citizen of our great little city, but I would like to pause and praise ALL of City Staff & City Council on a job very well done. Importantly, I am proud and lucky to live in our city with you. Thank YOU!!!