



Charter Advisory Review Board

CITY HALL - COUNCIL CHAMBERS - 4 EAST LOCKWOOD AVENUE

August 16, 2023, 5:00 PM

This meeting of the Charter Review Advisory Board will be open to the public at City Hall or via teleconference. Instructions on listening through your phone or computer to the teleconference are available at www.webstergroves.org/teleconference. All those attending in person must comply with masking and other public health measures as ordered by the City of Webster Groves.

MEMBERS: Tammy Behm, Nicole Chaput (Vice Chair), Paul Dribin, Joseph Dugan, Jennifer Finney, Matthew Hile, Jeanne Kirkton (Chair), Kyle Klemp (Secretary), Michael Yokley

Alternate Members: John Eppers and Melissa Johnson

COUNCIL LIAISON: Mayor Laura Arnold

STAFF LIAISONS: Marie Peoples (City Manager), Neil Bruntrager (City Attorney)

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

4. PUBLIC COMMENT – *The public can share comments in-person, virtually via Zoom using the “Raise Hand” option during the Regular Meeting, via email to charterreview@webstergrovesmo.gov or U.S. mail. Written comments will not be read aloud at the meetings. All speakers will be allowed three minutes. Comments can be left throughout the course of the meeting through the Zoom Q & A function by the public, but will not be addressed in real-time by the members.*

5. GOVERNANCE (Action Items)

6. MEMBER DISCUSSION & QUESTIONS

7. NEW BUSINESS

- a) Discussion on Open House
- b) Discussion on Article 4 Department Name Changes, City Manager as Department Head(s,) may serve vs. shall serve
- c) Discussion on Community/Public Engagement as a Charter Article
- d) Discussion on Process on Voting on Charter Amendments

8. OLD BUSINESS

- a) Discussion on the Timeline for Developing/Finalizing the Charter Review Report for City Council
- b) Questions/Comments/Discussion Related to any Previously Reviewed Charter Articles

9. CONSIDER AGENDA ITEMS FOR THE NEXT MEETING

- a) Voting on Charter Amendments to Send Forward to Council

- b) Drafting the Report to Council
- c) Preparation of any Member Remarks to Include in the Report to Council

10. FUTURE MEETING DATES

- a) Review updated Charter Review Advisory Board Schedule
- b) Next Meeting Dates:
 - August 22
 - September 11
 - September 26
- c) Determine City Council Meeting Dates for a Presentation of the Recommended Charter Review Amendments

11. ADJOURNMENT

Individuals who require an accommodation (sign language, interpreter, listening devices, etc.) to participate in the meeting should contact the City Clerk at 314-963-5318 or Relay Missouri at 1-800-735-2966 (TDD) at least two working days prior to the meeting.