

**CITY OF WEBSTER GROVES**

**May 16, 2023**

The City Council met this date in a regular session, in-person in the Council Chambers, and via Zoom, at 7:46 p.m.

Present at Roll Call: Mayor Laura Arnold  
Councilmember Pam Bliss  
Councilmember David Franklin  
Councilmember Emerson Smith  
Councilmember Karen D. Alexander  
Councilmember Sarah Richardson  
Councilmember Emily Hixson Shepherd

A quorum was present.

Also present: Dr. Marie Peoples, City Manager  
Neil Bruntrager, City Attorney  
Katie Nakazono, City Clerk

**PROCLAMATIONS/RECOGNITIONS**

The Mayor and Council recognized Asian American and Pacific Islander Heritage Month.

**REMARKS FROM THE COMMUNITY AND VISITORS**

No comments.

**NEW BUSINESS – MAYOR, COUNCILMEMBERS, CITY ATTORNEY, CITY MANAGER**

No new business.

**UNFINISHED BUSINESS**

**BILL #9225- THIRD READING**

On motion of Councilmember Hixson Shepherd, seconded by Councilmember Bliss, **BILL #9225 ENTITLED: AN ORDINANCE LEVYING A 3% SALES TAX ON THE SALE OF LEGAL, ADULT USE MARIJUANA IN THE CITY OF WEBSTER GROVES, MISSOURI**, having been introduced and read twice on May 2, 2023, was taken up its title read a third time and placed upon its passage to become Ordinance #9225.

Mayor Arnold called for the vote on Bill #9225.

MEMBERS VOTING:

AYES: BLISS, FRANKLIN, SMITH, ALEXANDER, RICHARDSON, HIXSON SHEPHERD, ARNOLD

NOES: NONE

Mayor Arnold stated that Bill #9225 was approved.

**NEW BUSINESS**

**MUNICIPAL JUDGE APPOINTMENT**

A motion was made by Councilmember Smith, seconded by Councilmember Bliss, to appoint James Leritz as Municipal Judge.

May 16, 2023

Mayor Arnold called for the vote on approval of the Municipal Judge appointment.

MEMBERS VOTING:

AYES: FRANKLIN, SMITH, ALEXANDER, RICHARDSON, HIXSON SHEPHERD, ARNOLD, BLISS

NOES: NONE

Mayor Arnold stated that the appointment of the new Municipal Judge had been approved.

Councilmember Franklin asked if there was a term for the Provisional Judge. Mr. Bruntrager stated that he would have to check on this. Mayor Arnold stated that Provisional Judge Brough has agreed to continue serving at this time.

#### **DESIGNATION OF ACTING DEPUTY CITY CLERK**

A motion was made by Councilmember Hixson Shepherd, seconded by Councilmember Smith, to designate Jenny Starkey as Acting Deputy City Clerk.

Mayor Arnold called for the vote on approval of the Acting Deputy City Clerk designation.

AYES: SMITH, ALEXANDER, RICHARDSON, HIXSON SHEPHERD, ARNOLD, BLISS, FRANKLIN

NOES: NONE

Mayor Arnold stated that the motion was approved.

[It was confirmed that when a new Deputy City Clerk is designated by the Council that the position will be part-time.]

#### **SET PUBLIC HEARING DATE**

A motion was made by Councilmember Franklin, seconded by Councilmember Smith, to set the public hearing date for the Fiscal Year 2024 Proposed Budget on June 6, 2023 – 7:30 P.M. – Council Chambers and via Zoom.

Mayor Arnold called for the vote on approval of setting the date for the public hearing.

MEMBERS VOTING:

AYES: ALEXANDER, RICHARDSON, HIXSON SHEPHERD, ARNOLD, BLISS, FRANKLIN, SMITH

NOES: NONE

Mayor Arnold stated that the public hearing date/time above has been approved.

#### **BILL #9226 - FIRST & SECOND READING**

Councilmember Alexander introduced **BILL #9226 - AN ORDINANCE OF THE CITY OF WEBSTER GROVES, MISSOURI, AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT FOR REFUSE, RECYCLING AND YARD WASTE COLLECTION SERVICES WITH WASTE MANAGEMENT OF MISSOURI, INC.**, and at the Councilmember's request, the Bill was read twice, first and second times by title only, and placed on the agenda for future consideration of the Council.

#### **BUDGET AMENDMENTS TO PROPOSED BUDGET FOR FY 2024**

Budget amendments to Proposed Budget FY 2024 were made (See Exhibit A).

May 16, 2023

**CONSENT AGENDA**

A motion was made by Councilmember Franklin, seconded by Councilmember Bliss, to approve the Consent Agenda.

Mayor Arnold called for the vote on the Consent Agenda.

MEMBERS VOTING:

AYES: RICHARDSON, HIXSON SHEPHERD, ARNOLD, BLISS, FRANKLIN, SMITH, ALEXANDER

NOES: NONE

Mayor Arnold stated that the Consent Agenda was approved.

The following Consent Agenda was approved:

- **Approval of Minutes** – May 2, 2023
- **Resolution #2023-19** – Authorizing the City Manager to Approve Payment for License Fee, Data Storage and Equipment Maintenance for the Police Body Camera System

**APPOINTMENTS TO BOARDS AND COMMISSIONS**

No appointments.

**EXECUTIVE (CLOSED) SESSION**

Councilmember Bliss made a motion, which was seconded by Councilmember Richardson, to go into Executive Closed Session per Attorney-Client Privileged Communications [MO. Statute 610.021 (1)], Real Estate [MO. Statute 610.021 (2)], Personnel [MO. Statute 610.021 (3)] and Negotiated Contract [MO. Statute 610.021 (12)].

Mayor Arnold called for the vote to go into Executive (Closed) Session.

MEMBERS VOTING:

AYES: HIXSON SHEPHERD, ARNOLD, BLISS, FRANKLIN, SMITH, ALEXANDER, RICHARDSON

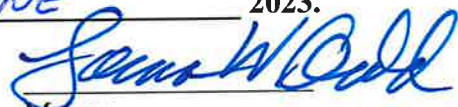
NOES: NONE

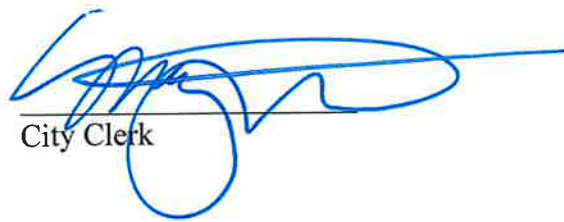
Mayor Arnold stated that they would go into Executive (Closed) Session.

**ADJOURNMENT**

There being no further business to come before the City Council, the meeting was adjourned at 10:35 p.m. on motion of the Mayor, duly seconded.

PASSED AND APPROVED this 6<sup>th</sup> day of JUNE 2023.

  
Mayor

  
City Clerk

Moved by Councilmember Richardson, second by Councilmember Hixson-Shepherd to adopt Amendment GF-2. Approved, 7-0.

Moved by Councilmember Richardson, second by Councilmember Bliss to adopt Amendment SIF-1. Approved, 7-0.

Moved by Councilmember Richardson, second by Councilmember Hixson-Shepherd to adopt Amendment SIF-2. Approved, 7-0.

Moved by Councilmember Richardson, second by Councilmember Hixson-Shepherd to adopt Amendment SIF-3. Approved, 7-0.

Moved by Councilmember Richardson, second by Councilmember Hixson-Shepherd to adopt Amendment SIF-4. Approved, 6-1 (Franklin).

Moved by Councilmember Richardson, second by Councilmember Hixson-Shepherd to adopt Amendment SIF-5. Approved, 7-0.

Moved by Councilmember Richardson, second by Councilmember Hixson-Shepherd to adopt Amendment LCARF-1. Approved, 7-0.

Moved by Councilmember Richardson, second by Councilmember Hixson-Shepherd to adopt Amendment CIP-1. Approved, 7-0.

Councilmember Hixson-Shepherd withdrew Amendment SIF-7.

Mayor Arnold requested unanimous consent to reconsider to Amendment SIF-2. No objection.

Moved by Mayor Arnold, second by Councilmember Franklin to amend SIF-2 to reduce amount to \$75,000 in total by removing stormwater funding.

Moved by Councilmember Bliss, second by Councilmember Hixson-Shepherd to amend the amendment to maintain \$100,000 in funding for the sustainability program while removing the stormwater designation. Approved, 5-2 (Arnold, Franklin).

On the amendment as amended, approved. 7-0.

Amendment SIF-6 had no action taken.

Moved by Councilmember Richardson, second by Councilmember Bliss to adopt Amendment GF-1. Approved, 7-0.

## BUDGET AMENDMENT FORM

Author: Richardson

Second: Hixson-Shepherd

Increase  
Amount: \$1,404,000

Increase  
Account Code: 01-00-998

Decrease  
Amount: \$1,404,000

Decrease  
Account Code: 44-00-999

*For multiple line-item changes, attach a separate sheet or detail them on back*

Describe the intended outcome of the motion:

Transfer unencumbered appropriations and fund balance in the ARP Fund (Fund 44) as revenue loss to the General Fund (Fund 01).

**FOR FINANCE USE ONLY**

Amendment # <u>GF-2</u>			Finance Checked: <u>RMA</u>
VOTE	YES	NO	Adopted: <u>7-0</u>
Arnold	<u>X</u>		
Bliss	<u>X</u>		Finance Entered:
Franklin	<u>X</u>		
Smith	<u>X</u>		Confirmed:
Alexander	<u>X</u>		
Richardson	<u>X</u>		
Hixson-Shepherd	<u>X</u>		

## BUDGET AMENDMENT FORM

Author: Richardson

Second: Bliss

Increase  
Amount: \$950,000

Increase  
Account Code: Spec Initiatives Fund

Decrease  
Amount: \$950,000

Decrease  
Account Code: 01-00-999

*For multiple line-item changes, attach a separate sheet or detail them on back*

Describe the intended outcome of the motion:

Transfer from General Fund Fund Balance to see the Special Initiatives Fund to be created in FY24.

**FOR FINANCE USE ONLY**

Amendment # <u>SIF-1</u>			Finance Checked: <u>EMP</u>
VOTE	YES	NO	Adopted: <u>7-0</u>  Finance Entered:  Confirmed:
Arnold	<u>X</u>		
Bliss	<u>X</u>		
Franklin	<u>X</u>		
Smith	<u>X</u>		
Alexander	<u>X</u>		
Richardson	<u>X</u>		
Hixson-Shepherd	<u>X</u>		

## BUDGET AMENDMENT FORM

Author: Bliss

Second: Hixson-Shepherd

Increase  
Amount: \$100,000

Increase  
Account Code: See below

Decrease  
Amount: \_\_\_\_\_

Decrease  
Account Code: \_\_\_\_\_

*For multiple line-item changes, attach a separate sheet or detail them on back*

Describe the intended outcome of the motion:

Create a Sustainability Program in the Special Initiatives Fund.

Within the program, appropriate \$100,000 as noted below:

\$25,000 - Stormwater Management Plan Contribution (Obj 803)  
 \$25,000 - Green Dining Microgrant Program (Obj 819)  
 \$25,000- Implementation of GHG or Stormwater Plans (Obj 819)  
 \$19,500 - EV Charging & Solar Installation Microgrant program for residents (Obj 819)  
 \$5,500 - GHG Inventory Fee (Obj 803)

FOR FINANCE USE ONLY			
Amendment # <u>SIF-2</u>	Finance Checked: <u><i>AWP</i></u>		
VOTE	YES	NO	Adopted: <u>7-0</u>
Arnold	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Finance Entered: _____
Bliss	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Franklin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Alexander	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Richardson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Hixson-Shepherd	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

## BUDGET AMENDMENT FORM

Author: Richardson

Second: Smith

Increase  
Amount: \$50,000

Increase  
Account Code: Special Init Fund

Decrease  
Amount: \_\_\_\_\_

Decrease  
Account Code: \_\_\_\_\_

*For multiple line-item changes, attach a separate sheet or detail them on back*

Describe the intended outcome of the motion:

Out of the Fund Balance of the Special Initiative Fund, create the below appropriations for Business Development

- \$25,000 - Green Dining Microgrant Program
- \$15,000 - WorkinWebsterGroves.com and other business marketing
- \$10,000 - Reserve for Business Development Initiatives

### FOR FINANCE USE ONLY

Amendment # <u>SIF-3</u>			Finance Checked: <u>RMP</u>
VOTE	YES	NO	Adopted: <u>7-0</u>
Arnold	<u>X</u>		
Bliss	<u>X</u>		
Franklin	<u>X</u>		
Smith	<u>X</u>		
Alexander	<u>X</u>		
Richardson	<u>X</u>		
Hixson-Shepherd	<u>X</u>		Finance Entered:
			Confirmed:



## BUDGET AMENDMENT FORM

Author: Richardson

Second: Bliss

Increase  
Amount: \$500,000

Increase  
Account Code: Special Init Fund

Decrease  
Amount: \_\_\_\_\_

Decrease  
Account Code: \_\_\_\_\_

*For multiple line-item changes, attach a separate sheet or detail them on back*

Describe the intended outcome of the motion:

Out of the Fund Balance of the Special Initiative Fund, create an appropriation reserved for Flood Property Buyouts at \$500,000

### FOR FINANCE USE ONLY

Amendment # <u>SIF-4</u>			Finance Checked: <u>[Signature]</u>
VOTE	YES	NO	Adopted: <u>6-1</u>  Finance Entered:   Confirmed:
Arnold	X		
Bliss	X		
Franklin		X	
Smith	X		
Alexander	X		
Richardson	X		
Hixson-Shepherd	X		

## BUDGET AMENDMENT FORM

Author: Richardson

Second: Smith

Increase  
Amount: \$50,000

Increase  
Account Code: Special Init Fund

Decrease  
Amount: \_\_\_\_\_

Decrease  
Account Code: \_\_\_\_\_

*For multiple line-item changes, attach a separate sheet or detail them on back*

Describe the intended outcome of the motion:

Out of the Fund Balance of the Special Initiative Fund, create an appropriation reserved for DEI programming at \$50,000

### FOR FINANCE USE ONLY

Amendment # <u>SIF-5</u>			Finance Checked: <u>GWP</u>
VOTE	YES	NO	Adopted: <u>7-0</u>
Arnold	x		Finance Entered: _____
Bliss	x		
Franklin	x		
Smith	x		
Alexander	x		
Richardson	x		
Hixson-Shepherd	x		

## BUDGET AMENDMENT FORM

Author: Richardson

Second: Smith

Increase  
Amount: \$300,000

Increase  
Account Code: Large Capital Asset

Decrease  
Amount: \$300,000

Decrease  
Account Code: 01-00-999

*For multiple line-item changes, attach a separate sheet or detail them on back*

Describe the intended outcome of the motion:

Open and Create a Large Capital Asset Replacement Fund per policy Resolution 22-54 and provide \$300,000 in reserve funding.

### FOR FINANCE USE ONLY

Amendment # <u>LCARF-1</u>			Finance Checked: <u><i>WLF</i></u>
VOTE	YES	NO	Adopted: <u>7-0</u>
Arnold	<input checked="" type="checkbox"/>		
Bliss	<input checked="" type="checkbox"/>		
Franklin	<input checked="" type="checkbox"/>		
Smith	<input checked="" type="checkbox"/>		
Alexander	<input checked="" type="checkbox"/>		
Richardson	<input checked="" type="checkbox"/>		
Hixson-Shepherd	<input checked="" type="checkbox"/>		Finance Entered:
			Confirmed:

# BUDGET AMENDMENT FORM

Author: Smith Second: Richardson

Increase Amount: \$25,000 Increase Account Code: 26-02-56-901

Decrease Amount: \_\_\_\_\_ Decrease Account Code: \_\_\_\_\_

*For multiple line-item changes, attach a separate sheet or detail them on back*

Describe the intended outcome of the motion:

This amendment accelerates the purchase of new handguns for the Webster Groves Police Department from FY2026 to FY2024.

The new weapons are Glock 9MM pistols. The amendment provides funding for the pistols in FY24 contingent on the trade-in value of approximately \$15,675 for current pistols. The budget amendment includes an appropriation contingency to account for possible price fluctuation throughout the budget process.

There is no impact to the General Fund. The amendment solely affects the Capital Improvement Fund. Police leadership expects that replacement plans will need to be implement six years following purchase.

FOR FINANCE USE ONLY																											
Amendment # <u>CIP-1</u>	Finance Checked: <u>CLP</u>																										
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">VOTE</th> <th style="width: 35%;">YES</th> <th style="width: 35%;">NO</th> </tr> </thead> <tbody> <tr> <td>Arnold</td> <td style="text-align: center;">X</td> <td></td> </tr> <tr> <td>Bliss</td> <td style="text-align: center;">X</td> <td></td> </tr> <tr> <td>Franklin</td> <td style="text-align: center;">X</td> <td></td> </tr> <tr> <td>Smith</td> <td style="text-align: center;">X</td> <td></td> </tr> <tr> <td>Alexander</td> <td style="text-align: center;">X</td> <td></td> </tr> <tr> <td>Richardson</td> <td style="text-align: center;">X</td> <td></td> </tr> <tr> <td>Hixson-Shepherd</td> <td style="text-align: center;">X</td> <td></td> </tr> </tbody> </table>	VOTE	YES	NO	Arnold	X		Bliss	X		Franklin	X		Smith	X		Alexander	X		Richardson	X		Hixson-Shepherd	X		Adopted: <u>7-0</u>		
VOTE	YES	NO																									
Arnold	X																										
Bliss	X																										
Franklin	X																										
Smith	X																										
Alexander	X																										
Richardson	X																										
Hixson-Shepherd	X																										
Finance Entered:																											
Confirmed:																											

## BUDGET AMENDMENT FORM

Author: Emily Hixson Shepherd

Second: \_\_\_\_\_

Increase  
Amount: \$150,000

Increase  
Account Code: Special Initiatives Fund

Decrease  
Amount: \_\_\_\_\_

Decrease  
Account Code: \_\_\_\_\_

*For multiple line-item changes, attach a separate sheet or detail them on back*

Describe the intended outcome of the motion:

To fund the Stormwater Master Plan Update (\$150,000)

See Resolution #2023-15

Note: There is a related BA regarding Sustainability that includes \$25,000 for the stormwater plan. If that BA is approved, this request would decrease to \$125,000 for a total of \$150,000.

*Withdrawn by author*

### FOR FINANCE USE ONLY

Amendment # <u>SIF-7</u>			Finance Checked: <i>EMP</i>
VOTE	YES	NO	Adopted:
Arnold			
Bliss			
Franklin			Finance Entered:
Smith			
Alexander			
Richardson			
Hixson-Shepherd			Confirmed:

# BUDGET AMENDMENT FORM

Author: Bliss

Second: \_\_\_\_\_

Increase  
Amount: \$100,000

Increase  
Account Code: See below

Decrease  
Amount: \_\_\_\_\_

Decrease  
Account Code: \_\_\_\_\_

*For multiple line-item changes, attach a separate sheet or detail them on back*

Describe the intended outcome of the motion:

Create a Sustainability Program in the Special Initiatives Fund.

Within the program, appropriate \$100,000 as noted below:

\$25,000 - Stormwater Management Plan Contribution (Obj 803)  
 \$25,000 - Green Dining Microgrant Program (Obj 819)  
 \$25,000- Implementation of GHG or Stormwater Plans (Obj 819)  
 \$19,500 - EV Charging & Solar Installation Microgrant program for residents (Obj 819)  
 \$5,500 - GHG Inventory Fee (Obj 803)

*Unanimous consent by Arnold to Reconsider  
 Arnold/Franklin - reduce to \$75k (removing stormwater). Bliss/Hixson-Shepherd - Keep at \$100k Designated to Sustainability*

**FOR FINANCE USE ONLY**

Amendment # <u>SIF-2 A</u>				Finance Checked: <u>EMP</u>	
	<u>Arnold Motion</u>		<u>Bliss Amendment</u>		
VOTE	YES	NO	<u>Y</u>	<u>N</u>	Adopted: <u>5-2/7-0</u>
Arnold	X			X	Finance Entered:
Bliss	X		X		
Franklin	X			X	Confirmed:
Smith	X		X		
Alexander	X		X		
Richardson	X		X		
Hixson-Shepherd	X		X	<u>5-2</u>	

## BUDGET AMENDMENT FORM

Author: \_\_\_\_\_

Second: \_\_\_\_\_

Increase  
Amount: \$100,000

Increase  
Account Code: Special Init Fund

Decrease  
Amount: \$100,000

Decrease  
Account Code: 01-00-999

*For multiple line-item changes, attach a separate sheet or detail them on back*

Describe the intended outcome of the motion:

Provide \$100,000 in seed funding to the Special Initiative Fund for future years.

*Not offered - no action taken*

**FOR FINANCE USE ONLY**

Amendment # <u>SIF-6</u>			Finance Checked: <i>GillP</i>
VOTE	YES	NO	Adopted:
Arnold			Finance Entered:
Bliss			
Franklin			
Smith			
Alexander			
Richardson			
Hixson-Shepherd			

## BUDGET AMENDMENT FORM

Author: Richardson

Second: Bliss

Increase  
Amount: \$150,000

Increase  
Account Code: Spec Initiatives Fund

Decrease  
Amount: \$150,000

Decrease  
Account Code: 01-05-26-803

*For multiple line-item changes, attach a separate sheet or detail them on back*

Describe the intended outcome of the motion:

Remove the Comprehensive Plan Contract from the General Fund and place funding for the item in a new program designated as such in the Special Initiatives fund.

**FOR FINANCE USE ONLY**

Amendment # <u>GF-1</u>			Finance Checked: <u>[Signature]</u>
VOTE	YES	NO	Adopted: <u>7-0</u>
Arnold	<input checked="" type="checkbox"/>		Finance Entered:
Bliss	<input checked="" type="checkbox"/>		
Franklin	<input checked="" type="checkbox"/>		Confirmed:
Smith	<input checked="" type="checkbox"/>		
Alexander	<input checked="" type="checkbox"/>		
Richardson	<input checked="" type="checkbox"/>		
Hixson-Shepherd	<input checked="" type="checkbox"/>		