



# MEETING MINUTES

## ARCHITECTURAL REVIEW BOARD MINUTES July 7, 2022

		Present	Absent
ARB MEMBERS:	Bob Buckman	<u>  X  </u>	<u>      </u>
	Angela Thompson	<u>  X  </u>	<u>      </u>
	Tracy Collins	<u>      </u>	<u>  X  </u>
	Carol Duenke	<u>  X  </u>	<u>      </u>
	Ken Burns	<u>  X  </u>	<u>      </u>
	Kyle Wilson (alt)	<u>      </u>	<u>      </u>
	Mark Vogl (alt)	<u>      </u>	<u>      </u>

OTHERS PARTICIPATING: Kellie Campbell, Permit Technician  
Andrew Klosterman, Plan Reviewer

**5:00 PM WORK SESSION:**  
Examination of proposed projects and board policies

**5:30 PM REGULAR MEETING**  
Approval of minutes from June 16, 2022 meeting  
Unanimous decision

- PUBLIC HEARING**
- 28 E Swon - Install solar panels  
Approved as submitted  
Unanimous decision
  - 224 Gray - Construct a deck  
Approved as submitted  
Unanimous decision
  - 107 S Maple - Replace back stairs

[TO VIEW THE FULL TEXT OF ORDINANCES, RESOLUTIONS, AND MINUTES, PLEASE CLICK THEIR TITLES.](#)

No vote was taken, no one came to the meeting to represent the project

## RESUBMITTAL

4. 1227 Eastbrook - Install windows  
Approved as submitted with the clarification that the window shown as #4 on the submittal will have no colonial grills that there will be a horizontal crossmember to mimic the appearance of a double hung  
Unanimous decision
5. 633 N Forest - Construct addition, side porch & detached accessory structure  
Approved as submitted with the understanding that the new porch is wood and that the area under the east new porch will be enclosed to match the enclosure of the front porch  
Unanimous decision
6. 864 Newport - Construct a detached garage  
Approved as submitted with the understanding that the porch roof will be pulled in on each side 18" to 2'. The gable end of the roof will match the gable end of the dormer of the existing house and the roof and trim. The column base will be removed and a base trim will be added to the 4x4 treated columns on the east elevation  
Unanimous decision

## SUBMITTAL

7. 610 Westborough - Construct covered deck  
Approved as submitted with the understanding that the screened design submitted at the 7/7/22 meeting complies with planning & zoning requirements  
Unanimous decision
8. 615 Barbara Jean Ct - Construct a shed  
Approved as submitted with the following understandings. There will be a 4" overhang around the perimeter of the roof. The shed will be moved twelve inches away from the carport. There will be a skirt board installed to cover the gap between the top of the grade and the bottom of the shed and the windows will be double hung  
Unanimous decision
9. 135 Dornell - Construct a screened accessory structure  
Approved as submitted  
Unanimous decision
10. 509 Foreston Pl - Construct an addition  
Approved as submitted with the following understandings. There will be 3" trim around the door. There will be 1x8 band trim between the bottom of the gable and the top of the sill. The corners will have vertical corner trim pieces and the trim at the gable will match the trim at the gable of the existing house  
Unanimous decision
11. 205 Blackmer - Construct a deck  
Approved as submitted  
Unanimous decision
12. 32 Jefferson - Construct a garage

Approved as submitted with the understanding that a window will be added to the north elevation and the head heights of the doors and window will line up  
Unanimous decision

13. 210 Parkhurst - Construct a patio attached to a garage  
Approved as submitted with the clarification that the post base is architectural metal of the same style and finish as the post  
Unanimous decision
14. 518 Foote - Construct a detached garage  
Approved as submitted with the understanding that a window will be added to the right side; window will have a grid pattern and trim will be added around all windows and doors to match the house  
Unanimous decision
15. 432 Bacon - Construct a rear covered deck  
Approved as submitted  
Unanimous decision
16. 507 Tuxedo - Install windows & doors  
No vote was taken, no one came to the meeting to represent the project
17. 1408 Eddystone - Install windows  
No vote was taken, no one came to the meeting to represent the project
18. 407 N Rock Hill - Replace doors with windows  
No vote was taken, no one came to the meeting to represent the project
19. 516 N Laclede St Rd - Install windows  
Approved as submitted with the following clarifications, window #95 is a casement window. Door 100x2 will be a full glass lighted door with 3 horizontal panels dividing 4 individual glass windows in the door. The glass will be privacy glass, and then door 110 will be a 2 panel fiberglass door  
Unanimous decision
20. 8130 Big Bend - Construct covered patio, pergola & stairs  
Approved as submitted  
Unanimous decision

## **PRELIMINARY**

None