



Occupancy Inspection Application
 City of Webster Groves Department of Planning and
 Development
 314-963-5332

Inspection Cost:
 1st & 2nd Inspection -- \$75
 3rd and Additional -- \$50 each

Date: _____ Inspection Address: _____

Property is Presently Occupied Vacant **To Be Occupied By** Owner Renter

NOTICE – Copy of Valid Driver’s License, State ID or Passport Required

1. All electrical outlets and service/sub panels must be readily accessible or the inspection will **FAIL**
2. All **UTILITIES must be on** at the time of the inspection or the inspection will **FAIL**
3. Two (2) Owner/Agent canceled inspections will result in a **FAIL**
4. City Inspectors are not authorized to move furniture to access areas/items to be inspected

OCCUPANCY INSPECTION or APPROVAL – Not a Warranty

In issuing an occupancy permit or a passing occupancy inspection report, the City does not intend to, nor does it warrant, insure or guarantee to the holder thereof, to their assignee or to any other interested party, that there are no violations of City Ordinances or any other Code. The City makes no warranty or representation, whatsoever, as to the condition of any building.

Separate Occupancy Permit REQUIRED prior to moving in Residents or Personal Property. Failure to secure an Occupancy Permit will result in issuance of a Court Summons.

All Inspections and/or Approvals Expire After 90 Days

PROPERTY OWNER: _____ **PHONE:** _____
ADDRESS: _____ **CELL:** _____
CITY, STATE, ZIP: _____ **EMAIL:** _____

Email Address Required

Owner’s Agent: _____ **Phone:** _____
Address: _____ **Cell:** _____
City, State, Zip: _____ **Email:** _____

 *Signature Owner/Agent

 Printed Name

My signature certifies all of the above information is accurate

DO NOT WRITE BELOW

Inspection	Paid	Scheduled Inspection Date	Date Scheduled	Passed Failed	Inspector
		Scheduled Inspection Time	Scheduled by		
First					
Second					
Third					
Fourth					