



**July 4th Parade
Monday, July 4th, 10 a.m.**

GENERAL GUIDELINES FOR PARADE PARTICIPANTS

1. Once your application is received, you will be mailed or emailed an additional packet with more detailed information in approximately 5-7 business days. If you have not received your confirmation in a timely manner, feel free to check with Steve Clark, Parade Chairman at clarks@webstergrovesmo.gov to make sure it was received by our office.
2. All units must be represented by at least one person at one of the **MANDATORY** safety meetings. Meetings are scheduled for:
Sat., June 18, 9 a.m. OR Thurs., June 23, 6:30 p.m. at the Masonic Lodge, 12 E. Lockwood (next to City Hall.) Units who have not attended one of the meetings will not be allowed to participate in the parade. **NO EXCEPTIONS!** If you are excessively late to a meeting, your attendance will not count.
3. A "Hold Harmless Agreement" (attached) must be completed by each individual or organization before they are allowed to participate in the Parade. The City of Webster Groves will assume no responsibility for damage or loss by fire, theft, vandalism, accident, etc., nor guarantee or insure any participant or organization against loss by reason thereof. It shall be the responsibility of those participating organizations/groups to insure themselves as they deem necessary.
4. Due to safety concerns of both parade participants, as well as parade spectators, no parade units larger than 100 participants will be allowed. The only exception to this rule will be made for approved school sponsored marching bands, under the direction of faculty from the sponsoring school district or university.
5. All activities shall be in compliance with ordinances of the City of Webster Groves and other relevant County and/or State laws.
6. Specific rules, regulations and procedures will be discussed at the mandatory safety meetings. You will also receive your unit number, staging placement map and have an opportunity to ask questions.
7. Main safety rules to consider before filling out an application are:
 - **The tossing or throwing of any objects from your unit is strictly prohibited.** Units are welcome to have walkers (separate from wheel walkers) hand out candy, fliers, toys, etc.
 - 2-wheel walkers (ages 16 and older) are required for vans and larger trucks due to limited sight lines.
 - 4-wheel walkers (ages 16 and older) are required for any unit that is 30 feet or longer, two near front and two near rear wheels of the trailer/ unit.
8. Should you have questions before the meeting, please email Steve at clarks@webstergrovesmo.gov or call 314-963-5600.



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APPLICATION FOR PARADE PARTICIPANTS
Please type or print CLEARLY

Name of Organization _____

Primary Contact Person _____

Street Address _____

City _____ State _____ Zip _____

Primary Phone # (_____) _____ Alternate Phone # (_____) _____

E-Mail Address _____

DESCRIPTION OF PARADE UNIT - MUST BE SPECIFIC (i.e. # & type of vehicles, fire engine, military vehicles, # of people, animals, horses, etc.)

Three horizontal lines for describing the parade unit.

DESCRIPTION OF PARADE MESSAGE (i.e. example of banner/sign slogan)

Two horizontal lines for describing the parade message.

NEW IN 2022: PHOTOS OF YOUR BANNER/SLOGAN/MESSAGES MUST BE SUBMITTED BY JUNE 30.

Size of Unit (approx. dimensions) _____

Will you have music? Circle one: YES NO (Must have an answer to this question. If you don't know, do not submit your application as this is vital information for placement purposes.)

Number of people involved in unit _____

Special Placement Required and Reason (NOT GUARANTEED) _____

* NOTE: This DOES NOT GUARANTEE you will receive this placement. Most units request to be at the beginning of the parade. We can't accommodate everyone. We need quality units in the middle and at the end of the parade so it is a great parade from start to finish.

Application must be received by email, mail or in person by TUESDAY, June 7th, 9:30 P.M. to:

July 4th Parade Entry
33 E. Glendale
Webster Groves, MO 63119

You may also email applications to clarks@webstergrovesmo.gov
Entries received after deadline may or may not be allowed to participate in the parade depending on availability. Entries received after the deadline will be placed at the end of the parade. No entries will be accepted after the final safety meeting on June 23rd.



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Hold Harmless Agreement 2022

By this agreement entered into on _____
(date)

(name of organization, if applicable, or individual)

agrees to hold the City of Webster Groves, its agents, employees and the parade sponsor harmless from any and all liability, actions, causes of actions, claims, demands for suits whatsoever resulting from or arising out of personal injuries, loss of, or damage to property or involving impairment of, or damage to any right because or in any way related to participation in the July 4th Parade in Webster Groves, Missouri.

Print Name _____

Signature _____ Date _____

Name of Organization _____

Street Address _____

City _____ State _____ Zip _____

Primary Phone # (_____) _____

Alternate Phone # (_____) _____

E-mail Address _____