

The Webster Groves Gift Certificate Program

What is the Gift Certificate Program?

The City of Webster Groves sells gift certificates to the public that can then be spent like cash at participating businesses. Not only do gift certificates make the perfect gift, but they support our local business community at the same time!

The certificates are the result of collaboration between the City of Webster Groves and the holiday subcommittee of its Business Development Commission. The committee believes that these certificates will be successful and will provide healthy support for local Webster Groves businesses. The committee is enthusiastic about the initial response and the many ideas that have been generated for giving these certificates – from the ideal gift for a teacher to grandchildren to employees. While there is emphasis on purchasing these certificates for holiday giving, they will be available year round.

How does the Gift Certificate Program Work?

- *The Webster Gift Certificate program will be administered through the City of Webster Groves which will arrange for printing, record keeping, redemption, and sales.*

- *Business Owners who are participants in the program are welcome to request a flyer that can be displayed in their businesses to indicate that they accept Webster Groves Gift Certificates.*

- *Certificates will be sold at City Hall, some community events, and online. Specific directions for purchasing these online will be available at www.webstergroves.org/giftcertificates.*

- *Certificates can be redeemed at City Hall. Merchants can mail them or redeem them in person. Merchants should receive their reimbursement within 7-14 business days. Your business license will need to be active in order for the refund to be mailed to you. **Please use the attached sheet to request reimbursement.***

- *A list of participating merchants will be provided with the certificate. Up-to-date lists will be on the City's website at www.webstergroves.org/giftcertificates.*

How do I participate in the Webster Groves Gift Certificate Program?

If you want to participate just check mark the box on the business license application to be added. If you already have a business license just let Customer Service know you want to participate so that we can add your company to our list.

The Webster Groves Gift Certificate Reimbursement Form

To request reimbursement of your gift certificates, please fill in the following information:

Check to be made payable to: _____

@ Business Address: _____

Phone Number: _____

Amount of Reimbursement requested: _____

Be sure to attach **original** gift certificates to this form and either drop off at the Customer Service Counter at City Hall or mail to the following address:

Customer Service
#4 East Lockwood Avenue
Webster Groves, MO 63119

Reimbursements should be processed within 7-14 business days of the request being received by the City.